

<b>Minutes of the Immingham Health Check Steering Group Meeting held on Wednesday 6 March 2002 at the Community Business Centre, Immingham Resource Centre, Margaret Street, Immingham.</b>	<b>ACTION</b>
<p><b>Present:</b></p> <p>Cllr Maurice Barrick (NELC), Rick Keightley (CERT), Dave Ranshaw (Community Regeneration), Ray Thornhill (Reedmeer Residents Association), Denise Platts (IRC Manager), Mary Cornwell (HWRCC), Ken Staples (Reedmeer Residents Association), Penny Humphries (Community Development), Sirah King (Community Development), Steve Coulson (Humberside Fire Brigade).</p>	
<p><b>Apologies for Absence:</b></p> <p>Philip Clark (Community Member), Eve Clark (Community Member), Neil King (CERT), Liam Hiles (HANWAG), Cllr Len Taylor (NELC), Cllr Len Roberts (Immingham Town Council), Cllr Kelly Bradley (NELC).</p> <p>Rick introduced Steve Coulson Station Commander at Humberside Fire Brigade's C4 Station in Immingham.</p>	<p>Information</p>
<p><b>Minutes of the Last Meeting:</b></p> <p>The minutes were agreed as a true record.</p>	<p>Information</p>
<p><b>Matters Arising:</b></p> <p>Rick reported back on the use of the Post Office's freepost service. The costs were around £100 but they are unable to turn the application and printing proof approval in time for the community event. It was agreed to seek alternative options including stamping a specific number of the post cards.</p>	<p>Information</p>
<p><b>Community Sub Group:</b></p> <p><b>Feedback on Community Event</b> – Rick reported that the sub group had met on 26 February 2002 and had action planned the event. The Key locations for Health check researchers were identified as two researchers in Kennedy Way, one at the Indoor Market/Library, one at Kwik Save Supermarket and one within Immingham Resource Centre. Also two researchers would be posted outside the Post Office on Monday 18 March 2002. Rick also reported that the Immingham Cyber Café had agreed to host an online version of the questionnaire to target their user group which covers a wide ranging age group and also consists of the harder to reach within the community.</p> <p>Health check Up points were to be located with local shops, doctors/dentist surgeries, leisure centre, post offices and within local organisations.</p> <p>Rick circulated a draft of the postcard which was discussed and with the addition of "Thank You" and the inclusion of the organisations details was approved.</p> <p>Dave enquired about the health and safety of the researchers and Rick explained that appropriate identify badges, relief breaks and safety checks were in hand and would be implemented on the day.</p>	<p>Information</p> <p>Information</p> <p>Agreed</p> <p>Information</p> <p>Information/Rick</p>

<p>Discussions about the inclusion of the rural villages in the hinterland took place and Rick reported that Philip had agreed to ensure their inclusion as he visited them regularly. Rick agreed to contact Philip to check up on his progress upon his return. Denise reported that Philip had contacted her with his plans and progress with regard to the rural villages.</p>	
<p><b>Desktop Research:</b></p> <p>Rick circulated the updated Action Plan and explained that the research was progressing well. The majority of data was now collected and required compiling. The only outstanding information was that from the Community Event and the questions that Liam agreed to undertake.</p> <p>Rick reported that Humber Numbers had only three days of research left to offer. Rick explained that this meant that he would be compiling the information collected at the Community Event on Friday.</p> <p>Rick explained that it had been a very positive experience working with Humber Number and the group agreed that a letter should be sent to them thanking them for their effort. Rick agreed to draft this letter and forward this on behalf of the Steering Group.</p> <p>It was agreed that an email copy of the final report would be circulated prior to its submission to the Countryside Agency for approval.</p>	<p>Information/Liam</p> <p>Information</p> <p>Information/Rick</p> <p>All</p>
<p><b>Date of Next Meeting:</b></p> <p>Wednesday 18 April 2002</p> <p>6.00p.m.</p> <p>Community Business Centre Immingham.</p> <p>Rick gave his apologies for this meeting.</p>	<p>All</p> <p>Rick</p>
<p><b>Any Other Business:</b></p> <p>Urban Renaissance- Rick circulated a summary of a piece of work commissioned by Yorkshire Forward to develop a 30 vision for Grimsby, Immingham and Cleethorpes. Rick explained that the work was being undertaken by the Social Consulting Associates and their main focus as that of the Urban design of the area (buildings, streets, etc.) whilst there would be some natural overlap there has been and agreement to share information.</p> <p>Rick also explained that the steering group needed to have a chairperson, a figurehead that would represent the partnership. Discussions were held and it was agreed that it would make sense to canvas some of the larger businesses in the area for a prospective candidate. In the mean time Rick suggested that the group choose a spokesperson. Ray nominated Maurice Barrick and the group unanimously agreed.</p> <p>Rick thanked everyone for attending, the meeting closed at 7.00p.m.</p>	<p>Information</p> <p>All</p>